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Town of Cedar Point
Regular Meeting
Tuesday, August 27, 2024

Board Members

Scott Hatsell, Mayor | Gary Bray, Mayor Pro Tem | Pam Castellano, Commissioner |
John Nash, Commissioner | Frankie Winberry, Commissioner

- I. Call to Order/Invocation/Pledge** Mayor Scott Hatsell
A Moment of Silence will be observed followed by the Pledge of Allegiance

Mayor's Remarks

II. Agenda and Consent Agenda

The Town Clerk respectfully submits to the Board, the Regular Agenda and the below consent items, which are considered to be of general agreement and of little or no controversy. These items may be voted on as a single group without Board discussion or if so desired, the Board may request to remove any item(s) from the consent agenda and placed for consideration separately.

Consent Items:

- a. July 23, 2024 Regular Meeting Minutes

III. Recognition of Josh Reilly for his 3 years as Commissioner

IV. Public Hearing Rezone Request RZ-2024-02

A request to rezone a portion of the parcel located at: 1204 Cedar Point Blvd bearing PIN # 5384-1304-5519000 from B-3 (General Business) to B-3 Conditional Zoning (General Business). The proposed district would allow RV Park Amenities within the B-3 Conditional Zone, provided they were at least 200 feet from Cedar Point Blvd.

Action Needed:

1. Open Public Hearing
2. Public Comment
3. Close Public Hearing
4. Motion to approve or disapprove Rezone Request RZ-2024-02, with associated Consistency Statement

V. Public Hearing Text Amendment TA-2024-02

A request to amend the text of the UDO to exempt government signs in the right of way from the Sign Ordinance

Action Needed:

1. Open Public Hearing
2. Public Comment
3. Close Public Hearing
4. Motion to approve or disapprove Text Amendment TA-2024-02

VI. Annual Hazard Mitigation Update

An update of the Pamlico Regional Hazard Mitigation Plan

VII. Commissioner Appointment

Discuss options for appointment of resident to vacant Commissioner position

VIII. Deputy & WCFD Reports

IX. Manager's Report/Comments

X. Town Clerk Report

XI. Public Comment

XII. Board Comments

XIII. Adjournment

The next regularly scheduled meeting will be held on Tuesday, September 24, 2024 at 6:30 PM.

Tab 2 Consent Agenda



Town of Cedar Point Board of Commissioners
Regular Meeting
July 23, 2024

The Town of Cedar Point Board of Commissioners held their regularly scheduled monthly meeting on Tuesday, July 23, 2024, at 6:30 PM at Town Hall. Mayor Hatsell determined a quorum to be present and opened the meeting.

PRESENT: Mayor Hatsell, Commissioners Bray, Castellano, Nash, Winberry, and Town Manager Rief

Mr. Mike D'Andrea, Grace Church of Swansboro, provided the Invocation, followed by Mayor Hatsell leading the Pledge of Allegiance.

The Agenda and Consent Agenda, consisting of the June 25, 2024 Regular Meeting Minutes was presented for Board approval. Commissioner Castellano made a **Motion** to approve the Agenda and the Consent Agenda as presented. The Motion passed 4-0.

Mr. Rief presented a report concerning the County's Comprehensive Transportation Plan. The planning consultants request the Town's feedback on alternative improvements to Cedar Point Boulevard to meet the anticipated 2050 traffic demands. Mr. Rief provided three options for the Board to discuss, bearing in mind that all of Highway 24 needs updating, not just Cedar Point Boulevard. The projected traffic count by the year 2050 is estimated at 47,000 cars.

Option 1 Expressway: 4 lanes with paved shoulder, 23' raised median, 2 travel lanes, and a 24' minimum clear zone before multi-use paths. This means that approximately 50' of existing frontage would be taken. Traffic signals would be eliminated, resulting in limited turn lanes that would be all right turns. Roundabouts or turn lane options are proposed, which include recommendations for combined access for businesses and residents.

Option 2 Boulevard: All-direction turn lanes would be available at intersections, slow traffic by retaining the 35 MPH speed limit, and allow more curb cuts. This plan would not meet the traffic count requirement projection.

Option 3 would be to do nothing and leave the design as it is.

39 The NCDOT recommends another bridge to Emerald Isle and a widening of Emerald Isle Drive
40 to 4 lanes. Mr. Rief suggested a bypass around Swansboro, Cedar Point, and Cape Carteret
41 would be a more logical direction.

42
43 Board discussion followed.

44
45 The consensus among the Board is to recommend the Boulevard, noting the 4J option, even
46 though it doesn't meet the design criteria for future traffic.

47
48 Mr. Rief proposed a plan to enlarge the gym building to accommodate a full-size basketball court
49 and offer more space for the public to use and enjoy the facility. He recommended pursuing the
50 Big Rock Foundation Grant based on estimates for this project at around \$600,000. The Town
51 currently has \$225,000 set aside from fee in lieu of funds from recent developments, the Town
52 would apply for \$375,000. Pursuance of this grant would require Board approval. Mr. Rief noted
53 that the funds were earmarked originally for the park restrooms. The CAMA office would
54 consider the restroom project appropriate for their grant funding; the CAMA grant cycle begins
55 in February 2025. The Board directed Mr. Rief to submit for the Big Rock Foundation Grant for
56 the gym upgrade.

57
58 The Flood Mitigation Assistance (FMA) program is designed to help residents who have
59 suffered repetitive losses due to flood events. This program will provide funding to elevate or
60 buy back affected properties. FEMA will cover all costs on a reimbursement schedule, with the
61 Town designated to oversee the project. At this time, there is one resident interested in applying
62 for the program, Mr. Rief stated there are 24 repetitive loss properties, and 17 of these are not
63 classified as severe repetitive loss properties. The buyback program would purchase properties at
64 appraised value, and these properties would be permanently undevelopable. The Board directed
65 Mr. Rief to reach out to all residents affected by flood events, and if there is interest, move
66 forward with the process. Mr. Rief stated that it would not be a fast turnaround with funding, but
67 a year or more for each application. A letter of intent from the Town is required by October 15,
68 2024.

69
70 Josh Reilly resigned as Commissioner effective July 1, 2024, and the Board must appoint a
71 replacement to serve the balance of his term, which ends in November 2025. Commissioner
72 Castellano recommended Phil Davis, a retired Marine who served with MARSOC and is now an
73 attorney employed on base and a colleague of Commissioner Castellano. Mr. Davis said he
74 enjoys living in Cedar Point in the Marsh Harbour neighborhood and wants to give back to his
75 community.

76
77 Mr. Durwood Hudson also expressed interest in the appointment, stating that he is retired from
78 the military after 27 years and lives in what is considered the ETJ, but annexed into the Town.
79 He is aware that change is inevitable in Cedar Point but wants it to be mindful change that's
80 beneficial to the Town.

81
82 The Board will wait to see if other residents may be interested in filling the seat before
83 appointing someone.

84 Mr. Rief presented his Manager’s Report. The CAMA Access Grant paperwork for the kayak
85 launch is complete and we are awaiting the reimbursement of the \$60,000.

86
87 The CedarFest Committee is still gathering sponsorships for this year’s CedarFest. We are
88 currently at \$16,500 which includes vendor spot purchases and sponsorships. Last year the total
89 for sponsorships and vendor spots was \$27,000.

90
91 Mr. Rief has determined that many street signs need replacing and polled the Board for color
92 preference and white border around the edge. The Board agreed to keep the signs green with
93 white lettering and no border.

94
95 At the August 27, 2024 Regular Meeting, Josh Reilly will be recognized for serving as
96 Commissioner.

97
98 A Text Amendment will be on the Agenda at the August meeting. This Text Amendment is a
99 change to the language to allow governmental signs in the right-of-way.

100
101 The Planning Board will consider a Conditional Rezone at their August 6, 2024 meeting. This
102 conditional rezoning would allow Bogue Sound RV Park to add amenities such as pickleball, a
103 dog park, and other recreational pursuits. These amenities are not allowed in a standard B3
104 designation.

105
106 Mayor Hatsell opened the floor to public comment, beginning with Mike D’Andrea
107 complimenting the Town on the success of the vegetative debris collection.

108
109 Marianne Waldrop had questions concerning the Big Rock grant and if the Town had alternative
110 plans should the amount not be approved.

111
112 Mr. Rief added to his report stating that the Board of Adjustment met last evening to consider a
113 Variance request to allow a garage in the front yard of a parcel located on Hidden Bay Drive.
114 The Board denied the request.

115
116 There being no further business to discuss, the meeting was adjourned. Commissioner Bray
117 made a **Motion** to adjourn the meeting. The Motion carried 4-0.

118
119 The meeting Adjourned at 7:50 PM

120
121
122
123
124
125
126
127
128

Scott Hatsell, Mayor

Jayne Calhoun, Town Clerk

Tab 3 Public Hearing RZ-2024-02

Entry #: 11 - Ashton Smith Status: Submitted Submitted: 7/23/2024 4:47 PM

Payment Summary

Processor:

Stripe

Description:

[APPLICATION FOR REZONING REQUEST Entry 11](#) 

Order ID:

F7E11T1

 **\$412.26 Paid**
on 7/23/2024 4:47 PM
 9462

Transaction Summary

Application Fee (\$400) - Credit/Debit Card \$400.00

Subtotal: **\$400.00**

Processing Fees: \$12.26

Order Total: **\$412.26**

Name of Applicant

Ashton Smith

Address of Applicant

421 Fayetteville Street, Suite 600, Raleigh, North Carolina 27601

Applicant Phone Number

(984) 275-3905

Applicant Email

ashton.smith@kimley-horn.com

Applicant is same as Property Owner

No

Property Owner

Name

Bogue Sound RV Owner, LLC

Address

555 Mission Street, San Francisco, California 94105

Tax Parcel Number

538413045519000

Flood Zone

N/A

Current Zoning

B-3

Lot/Block

1. What Zoning District is requested?

Please see attachment

2. Describe, in your own words, why the rezoning request is necessary?

Please see attachment

3. In your opinion, how will the rezoning request be of benefit to you if approved?

Please see attachment

4. How will the Town of Cedar Point and/or the community benefit from the rezoning of this property?

Please see attachment

5. List the names and addresses of all abutting property owners and the owners of property immediately across the street from the property affected. The list shall be current according to the most recent tax listing abstract as filed in the office of the Carteret County Tax Supervisor.

1. BRIDGE VIEW HOA INC - 223 COASTLINE CIRCLE
2. JERRI BUILDERS HOMES LLC - 225 COASTLINE CIRCLE
3. SEVENTY WEST BUILDERS INC - 227 COASTLINE CIRCLE
4. HUGHES, DAVID B JR ETUX KAYELEI - 231 COASTLINE CIRCLE
5. WIESELER, LILLA ANNE - 233 COASTLINE CIRCLE
6. BLOSSFELD, DARCY C - 237 COASTLINE CIRCLE
7. STOLZENBERG, MATTHEW R ETUX - 241 COASTLINE CIRCLE
8. DELAO, JAMES GILBERT - 245 COASTLINE CIRCLE
9. JONES, RONNIE J ETUX KIMBERLY M - 247 COASTLINE CIRCLE
10. VINCENTY, HELEN M ETVIR RICHARD - 249 COASTLINE CIRCLE
11. HORN, JOANNE B ETVIR SHAIN VAN - 301 COASTLINE CIRCLE
12. JERRI BUILDERS HOMES LLC - 305 COASTLINE CIRCLE
13. SHANAHAN, WILLIAM P JR ETUX MAR - 307 COASTLINE CIRCLE
14. CEDAR POINT DEVELOPERS LLC - 311 COASTLINE CIRCLE
15. CEDAR POINT DEVELOPERS LLC - 313 COASTLINE CIRCLE
16. CEDAR POINT DEVELOPERS LLC - 315 COASTLINE CIRCLE
17. CEDAR POINT DEVELOPERS LLC - 319 COASTLINE CIRCLE
18. N C DEPT OF TRANSPORTATION - 263 HIGHWAY 58
19. CP DEVELOPMENT COMPANY LLC - 1203 CEDAR POINT BOULEVARD

I certify that the information presented by me in this application is accurate to the best of my knowledge, information and belief.

File Upload

 [2024-07-23 Condition Rezoning Letter.pdf](#)
21.2 KB



Signature

Date Signed

7/23/2024

Ashton Smith

Application Fee (\$400)

Credit/Debit Card



July 23, 2024

David Rief
Town Manager, Town of Cedar Point
427 Sherwood Ave
Cedar Point, NC 28584

RE: *Conditional Rezoning for Bogue Sound RV Resort*

Please find below our request for conditional rezoning from the Town of Cedar Point in conjunction with the attached application.

What Zoning District is requested?

We are requesting CZ-B-3.

Describe, in your own words, why the rezoning request is necessary?

The property owner is proposing the addition of a few amenities to a portion of the lot for their community residents. The ideal spot for the amenities to be constructed down by the sound is where our team explored first. However, some difficult CAMA rules and regulations has made developing amenities close to the sound not feasible. The undeveloped front portion of the Bogue Sound RV Resort property next to the leasing office and pool was the next reasonable location to build a few additional amenities for the residents of the park. However, the current zoning for the front portion of the lot is B-3, which does not allow amenity areas.

We would like to rezone the front portion of the lot, the B-3 section, into a conditional zoning B-3 district. In this conditional zone we would add a condition to allow outdoor sport courts, pavilions, gazebos and/or picnic areas, dog parks, or other like uses. However, we would also recommend that the requested amenities not be allowed to be constructed within 200 feet of Cedar Point Boulevard, leaving this space for traditional B-3 zoned development.

In your opinion, how will the rezoning request be of benefit to you if approved?

The rezoning request will benefit the residents of the Bogue Sound RV Resort by providing amenity areas for the residents to use, while maintaining the ability to develop the front portion of the lot in traditional commercial development of the B-3 zoning.

How will the Town of Cedar Point and/or the community benefit from the rezoning of this property?

Residents of the Bogue Sound RV Resort community, who are residents of the Town of Cedar Point, will benefit from all amenity areas being proposed in this portion of the property. Additionally, all residents of the Town of Cedar Point will enjoy the benefits of any future development that takes place within 200 feet of Cedar Point Boulevard in the proposed remaining B-3 zone.

Please contact me at (984) 275-3905 or Ashton.smith@kimley-horn.com should you have any questions or need anything else.

Sincerely,

Ashton Smith, P.E.
Project Manager



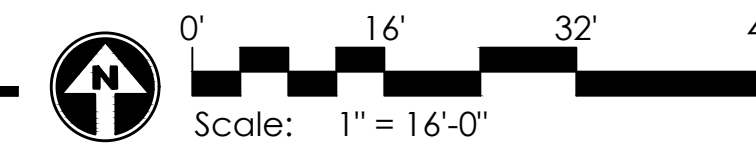
KEY NOTES:

- 1.10 PEDESTRIAN CONCRETE PAVING
C- STANDARD GRAY, BROOM FINISH
REFER TO DETAIL X.X / L - 6.X
- 1.11 CONCRETE PAVERS
BELGARD HOLLANDSTONE, INTERLOCKING
COLOR: SAVANNAH
REFER TO DETAIL X.X / L - 6.X
- 1.12 CONCRETE POOL DECK
TO MATCH EXISTING
- 2.10 CLUBHOUSE OUTDOOR KITCHEN
CONTRACTOR TO SUBMIT SHOP DRAWINGS
REFER TO: DETAIL X.X / L-6.X
- 2.11 FREE-STANDING SINGLE POST CHARCOAL GRILL
INSTALL PER MANUFACTURER'S RECOMMENDATIONS
- 2.20 POOL RAMADA
CONTRACTOR TO SUBMIT SHOP DRAWINGS
REFER TO: DETAIL X.X / L-6.X
- 2.21 AMENITY PARK RAMADA
REFER TO: DETAIL X.X / L-6.X
- 2.30 FIRE PIT
CONTRACTOR TO SUBMIT SHOP DRAWINGS
- 2.40 POOL FENCE & GATE
DURAMAX DRPV6 PRIVACY VINYL FENCE
5'X8' C- WHITE
- 2.41 DOG PARK FENCE & GATE
CHAIN-LINK FENCE
- 2.50 PICKLEBALL COURT
REFER TO: DETAIL X.X / L - 6.X
- 3.10 PLANTING AREA
REFER TO: PLANTING PLANS
- 4.10 FURNITURE
TO BE SELECTED BY INTERIOR DESIGNER
- 5.10 PARKING AREA
REFER TO: CIVIL ENGINEER'S DOCUMENTS
- 5.11 CART PARKING
REFER TO: CIVIL ENGINEER'S DOCUMENTS
- 5.20 SEPTIC TANK
REFER TO: CIVIL ENGINEER'S DOCUMENTS
- 5.30 AMENITY RESTROOM BUILDING
REFER TO: ARCHITECTS DOCUMENTS
- 6.10 EXISTING POOL
- 6.20 EXISTING POOL DECK
REPAIR WHERE DAMAGED
- 6.30 EXISTING CLUBHOUSE
REFER TO: ARCHITECTS DOCUMENTS

NOTES:

1. SURVEY TO VERIFY LOT PROPERTY LINE WITH LAYOUT.
2. LOT LINES BEYOND WALLS TO BE DETERMINED.
3. PROPERTY WALLS AND GATE PER COMMUNITY DESIGN STANDARDS
4. ALL FURNITURE IS SHOWN AS SUGGESTION ONLY. ALL FURNITURE FINAL SELECTION AND PLACEMENT BY INTERIOR DESIGNER.
5. PROVIDE GAS SHUT-OFF PER PLUMBING CODE FOR ALL GAS FIXTURES

L2.1 - CLUBHOUSE LAYOUT PLAN



D.P. 34, 1 2
M.B.



REVISIONS:

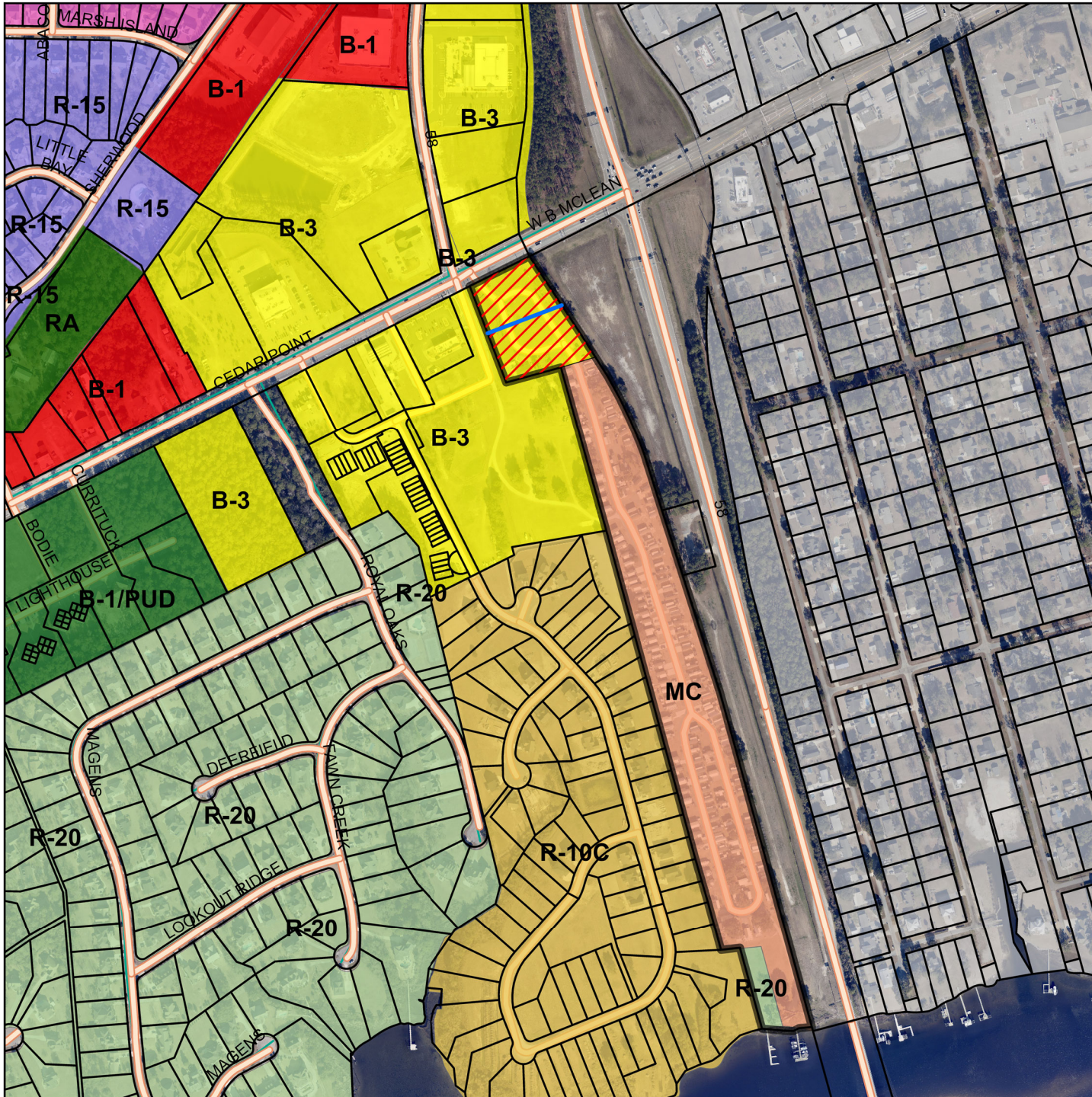


PROJECT #:
CAR163
SCALE:
1"=16'-0"
ISSUED FOR:
REVIEW
DRAWN BY:
TEAM
DATE:
04.08.2024
DRAWING:
LAYOUT PLAN

SHEET:




L2.1

PAGE:
OF



**ZONING MAP FOR
REZONING REQUEST
RZ-2024-02
1204 CEDAR POINT BLVD
(Portion)
PIN: 5384-1304-5519000**

Legend

-  Subject Property
(1204 Cedar Point Blvd)
-  Rezone Request Area
-  200 Foot Line

**Tab 4 Public Hearing Text Amendment
TA-2024-02**

PROPOSED TEXT AMENDMENT 2024-02

A. SIGNS SUBJECT TO CONTROL

All signs visible from vehicular rights-of-way, both new and existing, shall be erected, maintained, and operated in accordance with this Ordinance and other relevant controls unless specifically exempted. The definition of “sign” also includes those messages inside a building specifically oriented to persons outside the building. The provisions of this section do not apply to window displays of merchandise but do apply to signs mounted in windows. Signs installed by, or for exclusive use by, a Public Body within the right-of-way of any public street are exempt from regulation under this section.

R. PROHIBITED SIGNS & PROHIBITED CHARACTERISTICS

1. Temporary signs, both new and existing, other than those expressly allowed in this Ordinance, are prohibited.
2. Devices consisting of flags other than those exempted by *Section 7.18.P.3.*,
3. Banners, streamers, pennants, windblown propellers, balloons, strung light bulbs, flashing lights, rotating lights, strobe lights, fluorescent lights, rotating or other moving or apparently moving installations, are prohibited.
4. Freestanding signs shall be securely fastened to the ground or to some other substantial supportive structure to minimize the danger that either the sign or the supportive structure may be moved by the wind or other forces of nature and cause injury to persons or property.
5. Any sign(s) placed on any curb, sidewalk, post pole, utility pole, hydrant, bridge, tree, or other surface located on, over, or across any public street, right-of-way, property or thoroughfare, unless authorized by ~~the Town Commission or by~~ another section of this ordinance, are prohibited.
6. Any sign which pertains to a business, profession, commodity, or service which is vacant, unoccupied, or discontinued for a portion of 120 days or more; any part of a sign or sign frame which is unused for a period of 120 days or more; or any sign which pertains to an event or purpose which no longer applies shall be deemed abandoned. An abandoned sign is prohibited and shall be removed by the owner of the sign or the owner or tenant of the property together with any accompanying sign frame(s) of support(s).
7. Mobile-style marquee signs are prohibited in all districts.
8. All non-exempt signs shall comply with the construction requirements of the North Carolina State Building Code. Trailer mounted signs do not meet these requirements.
9. Any sign unlawfully erected or maintained.

Tab 5 Annual Hazardous Mitigation Update

CRS Activity 510

Progress Report on Implementation of Credited Plan

Date this Report was Prepared: July 25, 2024

Name of Community: Town of Cedar Point, NC

Name of Plan: Pamlico Sound Regional Hazard Mitigation Plan

Date of Adoption of Plan: May 19, 2020

5 Year CRS Expiration Date: June 15, 2025

1. How can a copy of the original plan or area analysis report be obtained:
 - a. From the Plan's website at:
<http://www.pamlicohmp.com/assets/pdf/documents/Pamlico%20Regional%20HMP%20FEMA%20Review%20Draft.pdf>
 - b. From Cedar Point Town Hall (printing charges apply)
2. Describe how this evaluation report was prepared and how it was submitted to the governing body, released to the media, and made available to the public:
 - a. This evaluation report was prepared by the Town Manager and will be submitted to the Town Board of Commissioners for review at their August 27, 2024 regular meeting. The report will be included in their agenda packet which will be delivered to the media and those subscribing to the Town's email distribution list and be made available to the public at Town Hall and on the Town's website.
3. Provide a description of the implementation of each recommendation or action item in the action plan or area analysis report, including a statement on how the project was implemented or not implemented during the previous year:
 - a. The Town is just one of many partnering jurisdictions in the Pamlico Sound Regional Hazard Mitigation Plan. In Section 6 of the Plan, a chart outlines the various recommendation and action items by County. For each item listed for a particular County, a list of persons/parties responsible for that item is given. This list contains all of the items for which the Town of Cedar Point, its governing board, or one of its departments is identified as being a potential responsible party.

Action Item 1:

Continue to maintain the County's Continuity of Operations Plan in an effort to ensure ongoing governmental operations following a natural or man-made disaster event. The County, in

conjunction with all participating municipal jurisdictions, will review this plan annually and update as deemed necessary.

Progress: The Town coordinates with the Carteret County Department of Emergency Services on an ongoing basis and updates the plan accordingly.

Action Item 2:

Maintain a contract with a qualified post-disaster recovery service provider. This contract will include the provision of essential services and equipment, including generators, and will include documentation required for reimbursement from FEMA/NCEM.

Progress: The Town maintains contracts with two separate post-disaster recovery service providers. The current contracts were entered into in June 2024.

Action Item 3:

Hold a public information meeting (once annually) aimed at educating the public and elected officials about the jurisdictions' overall vulnerability to natural and man-made hazards, and the jurisdictions' hazard mitigation efforts.

Progress: A public information meeting will be held on August 27, 2024 during the Board of Commissioners Work Session.

Action Item 4:

Meet annually with all electric service providers operating within the County prior to hurricane season, in preparation for the effects of severe weather, and will provide the preliminary planning steps required for effective post-disaster recovery.

Progress: A telephone conference was held.

Action Item 5:

Maintain all property acquired within the Special Flood Hazard Area (SFHA) as undisturbed open space in perpetuity. Continue to proactively establish open space within the floodplain and floodway as HMGP grant funds become available to carry out this initiative.

Progress: The Town actively protects its 56-acre park and is looking for other parcels to acquire with grant funds.

Action Item 6:

Maintain reciprocal mutual aid agreements with all neighboring communities in an effort to ensure adequate fire protection throughout the County. Additionally, all jurisdictions will provide preventive maintenance efforts to ensure the fire hydrants and equipment are working properly.

Progress: The Town is a participant in a state-wide municipal aid agreement which covers municipalities across the state, including locally and addresses fire protection.

Action Item 7:

Review and update respective Flood Damage Prevention Ordinances as deemed necessary. Once annually, all jurisdictions will conduct a review to ensure that the current FDPO is compliant with all FEMA and NCEM mandates.

Progress: The Town updated its Flood Damage Prevention Ordinance in preparation of new FEMA maps that took effect June 19, 2020. A subsequent review was made to determine compliance with NCGS 160-D.

Action Item 8:

Strive to maintain CRS Ratings through implementation of a comprehensive floodplain management program.

Progress: The Town actively seeks to maintain and improve its CRS rating.

Action Item 9:

Maintain and map GIS-based data related to floodplain management and mitigation. These efforts will involve maintaining the most recent Flood Insurance Rate Maps (FIRMs), as well as GIS locations for each property either acquired or mitigated under current or prior year mitigation grant projects. Repetitive loss areas will also be mapped through this process.

Progress: The Town maintains both paper and digital (GIS and PDF) maps of the most recent FIRM.

Action Item 10:

Establish and/or maintain reconstruction policies that include procedures for issuance of building permits after a natural disaster.

Progress: The Town coordinates with the County for issuance of building permits and supports the County's policies concerning permit issuance after a natural disaster to the extent they conform to the Town's ordinances.

Action Item 11:

Maintain a map information service involving the following: (1) Provide information relating to Flood Insurance Rate Maps (FIRMs) to all inquirers, including a provision of information on whether a given property is located with a flood hazard area; (2) Provide information regarding the flood insurance purchase requirement; (3) Maintain historical and current FIRMs; (4) Advertise once annually in the local newspaper the availability of FIRMs; and (5) Provide information to inquirers about local floodplain management requirements.

Progress: The Town seeks to do each of the foregoing.

Action Item 12:

Mail a notice annually to all property owners in an effort to educate citizens about dangers associated with flooding in low-lying coastal areas.

Progress: This mailer is provided by the County annually. In the event that the County stops providing this mailing, the Town would conduct it.

Action Item 13:

Make information regarding hazards and development regulations within floodplains available through the following: (1) Ensure that the local library maintains information relating to flooding and flood protection; (2) Provide a link on the county website to FEMA resources addressing flooding and flood protection; (3) Provide a link on all participating municipalities' websites to FEMA resources addressing flooding and flood protection, evacuation procedures, disaster preparedness, and post-disaster recovery; and (4) Provide website links to relevant hazard mitigation websites.

Progress: The Town's responsibility is limited to the Town's website, and the Town does provide links on its website to FEMA resources.

Action Item 14:

Continue to support the NC Office of Dam Safety in its efforts to monitor and inspect all dams throughout the state. The County will rely on this agency to ensure that all dam facilities, both public and private, are properly maintained and stable.

Progress: The Town has no dams in its jurisdiction and is not applicable to the Town.

Action Item 15:

Continue to monitor water resources in an effort to mitigate the impacts of drought conditions. These efforts will include maintaining a local water shortage ordinance. This ordinance will be activated in coordination with all utility providers as the need arises.

Progress: This has not been an issue over the past year but the Town's Public Works Department tracks/reviews rainfall data.

Action Item 16:

In the event of a substantial flooding event or other natural hazard occurrence, perform damage assessments in coordination with NCEM. These assessments will assist the county in determining the extent of the damage caused by the respective disaster event. This data, in conjunction with the information outlined in this plan, will be utilized as a tool for land use planning and future hazard mitigation plan updates.

Progress: The Town has performed damage assessments as needed.

Action Item 17:

Review all land use planning and regulatory documents pertinent to hazard mitigation in an effort to: (1) Reduce exposure to natural hazards, (2) Promote resource protection, and (3) Encourage the use of best management practices

Progress: This continues to be an on-going process.

Action Item 18:

Collaborate to provide education and training to local government officials in an effort to broaden understanding of public policy relating to hazard mitigation.

Progress: The Town seeks opportunities for education on hazard mitigation to share with its officials.

Action Item 19:

Continue to proactively seek out grant funding through NCEM and FEMA for mitigation of repetitive loss properties (RLP's) from future flooding events. The County will maintain a list of RLP's, and on an annual basis, will apply for funding for all structures that meet cost-benefit thresholds as defined by FEMA. Carteret County will assist all municipal jurisdictions in working through the structural mitigation grant funding process.

Progress: The Town will be seeking participants from the Repetitive Loss List to assist with mitigation through the FMA program.

4. Discuss why any objectives were not reached or why implementation is behind schedule:
 - a. The majority of the objectives are ongoing and do not result in an end date where achievement can objectively be determined. Notwithstanding, the Town strives to achieve each of the foregoing objective as set forth in the Hazard Mitigation Plan.

5. What are the recommendations for new projects or revised recommendations?
 - a. No recommendations are made at this time.

Tab 6 Deputy & WCFD Reports

**WESTERN CARTERET FIRE EMS
FIRE MARSHAL MONTHLY REPORT**

2024 FIRE MARSHAL MONTHLY REPORT - Bob Penrod	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
INSPECTIONS													
Inspections in Bogue	5	4	2	2	9	4	6						32
Inspections in Cape Carteret	2	8	16	4	10	5	3						48
Inspections in Cedar Point	30	10	16	16	10	8	14						104
Inspections in Peletier	2	11	5	4	6	3	4						35
TOTAL INSPECTIONS COMPLETED	39	33	39	26	35	20	27	0	0	0	0	0	219
Notice of Violation issued	2	5	3	6	8	12	11						47
Number of Failed Inspections	2	5	3	4	8	2	4						28
Number of Inspection not compliant after reinspections	1	1	1	2	2	2	2						11
SMOKE DETECTORS													
A total number of smoke detectors were installed.	6	2	9	6	2	6	11						42
A total number of smoke detectors were checked.	8	2	14	0	3	8	25						60
Total number of smoke detectors found not working.	4	0	6	0	0	4	6						20
Total number of CO Detectors installed	0	1	1	2	0	1	1						6
Total number of fire extinguishers given out	0	0	0	0	0	0	9						9
TOTAL	18	5	30	8	5	19	52	0	0	0	0	0	137
PLAN REVIEW													
Total number of plans reviews for new construction	1	1	1	1	1	1	2						8
Total number of plan reviews for renovations	1	1	2	0	0	2	0						6
Total number of plan reviews for new development	0	2	0	1	1	0	0						4
TOTAL	2	4	3	2	2	3	2	0	0	0	0	0	18
Total number of Commercial Knox Box installations	1	4	1	0	3	1	4						14
Total number of Knox Home Box Installations	0	0	0	0	1	0	0						1
Total number of Knox Box information sheets provided	2	1	3	1	1	2	0						10
The total number of Knox Box contents was updated.	6	3	12	4	6	3	8						42
TOTAL	9	8	16	5	11	6	12	0	0	0	0	0	67
FIRE PREVENTION – NUMBER IN ATTENDANCE													
Pre K through 12 th Grade	0	0	0	0	0	800	12						812
Adults	0	0	125	6	0	50	4						185
Children under 17	0	6	300	22	0	6	8						342
Static Display	0	0	1	0	0	1	0						2
Safe Kids/FLSE Programs	0	1	1	0	0	24	0						26
Total number of times the Fire Safety House was used	0	1	1	0	0	1	0						3

FIRE MARSHAL BOB PENROD

**WESTERN CARTERET FIRE EMS
FIRE MARSHAL MONTHLY REPORT**

TOTAL	0	8	428	28	0	882	24	0	0	0	0	0	1370
COMPLAINTS/CONCERNS													
Bogue	0	2	0	1	0	0	0						3
Cape Carteret	1	3	1	2	0	0	0						7
Cedar Point	0	0	0	0	0	0	0						0
Peletier	1	2	1	2	0	0	0						6
Stella/Carteret County	0	0	0	1	0	0	0						1
TOTAL	2	7	2	6	0	0	0	0	0	0	0	0	17
INVESTIGATIONS													
	0	1	0	0	2	0	0						
FIRE PROTECTION SYSTEMS CHECKOUT													
Fire Alarm System(s)/Plan Review	2	1	0	1	0	2	1						7
Sprinkler System(s)/Plan Review	0	0	0	1	0	1	1						3
Hood System(s)	1	0	0	0	1	1	0						
TOTAL	3	1	0	2	1	4	2	0					13
Non-Compliant Fire Alarm System													
	0	4	0	1	2	0	1						8
Non-Compliant Sprinkler System													
	0	2	0	0	1	1	1						5
Non-Compliant Hood System													
	0	6	0	2	1	0	0						13
TOTAL	0	12	0	3	4	1	2	0	0	0	0	0	22
TRAINING HOURS													
Total number of training hours for Code Enforcement	12	6	4	2	3	4	13						44
Total number of Fire Investigator hours	12	11	2	2	0	4	4						35
Total number of general training hours	20	8	8	6	10	8	4						79
TOTAL	44	25	14	10	13	16	21	0	0	0	0	0	143
MISC MEETINGS													
Meetings (BOC, Planning Board, Fireworks, Fire Marshal, Etc.)	3	1	3	3	2	3	2						17
CONFERENCE													
NC Fire Chiefs Association	2	0	0	0	0	0	0	0	0	0	0	0	2
Other Fire Service Events	0	0	1	3	0	1	0						5
RESEARCH (HOURS)													
NC Fire Code - NFPA - Ordinances - Etc.	8	6	2	14	2	14	16						62

Jan 9-30 Received my NC Fire Marshal 101 Certification. - July Inspector McCormack received her Fire Marshal 101 Certification.

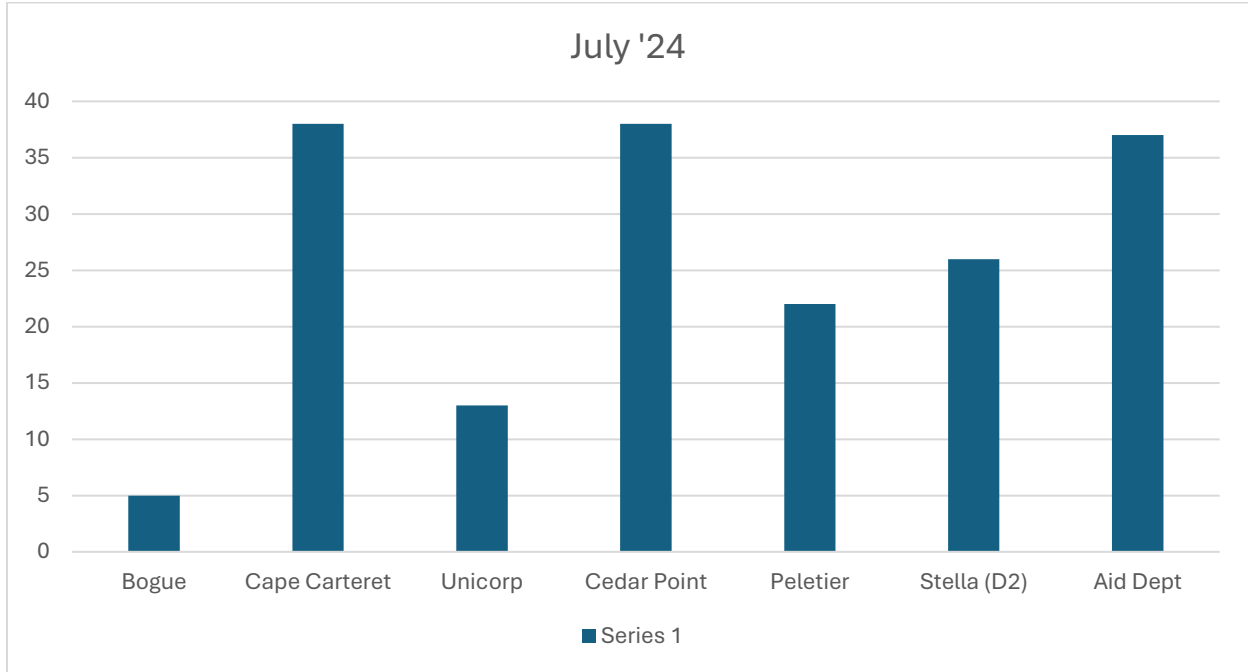
Jan 31-Feb 2 Attended the NC Association of Fire Chief Conference (Concord, NC).

FIRE MARSHAL BOB PENROD

Western Carteret Fire and EMS

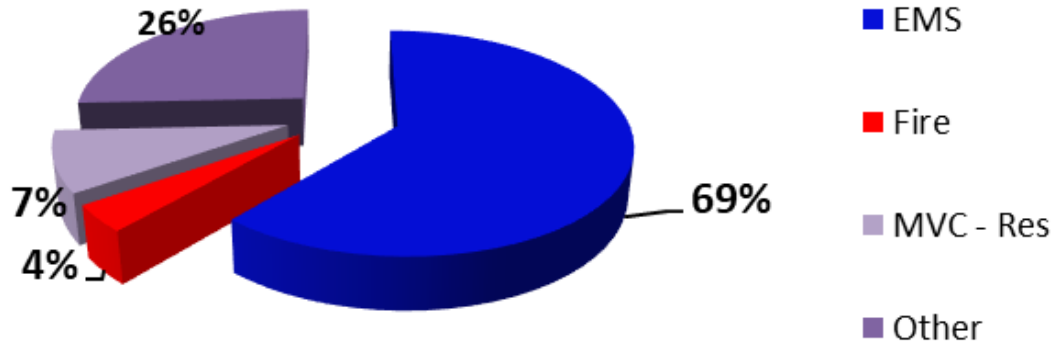
Call Volume Report July 2024

The month of July 2024 ended with 179 calls for service. This resulted in a 21% decrease from July of 2023. Currently the calls for service volume are 8.49% above 2023 this time last year.



Community	EMS	Fire	MVC-Resc	Other	TOTAL
Bogue	3	-	-	2	5
Cape Carteret	24	-	6	8	38
Carteret Co. (uninc.)	10	-	1	2	13
Cedar Point	23	-	4	11	38
Peletier	18	1	1	2	22
Stella (District 2)	18	-	3	5	26
Mutual/Auto Aid	14	6	1	16	37
TOTAL:	110	7	16	46	179
	EMS	Fire	MVC - Res	Other	
	61.5%	3.9%	8.9%	25.7%	

WCFD July 2024 Incident Call/Volume Percentages



2024	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
EMS	111	126	131	96	119	99	110						792
Fire	21	19	25	28	21	6	7						127
MVC-Res	8	4	10	14	12	10	16						74
Other	23	18	19	26	21	55	46						208
Total	163	167	185	164	173	170	179						1201

2023	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
EMS	105	100	96	93	101	129	164	120	132	106	110	112	1368
Fire	14	17	8	19	19	20	36	27	25	22	26	8	241
MVC-Res	2	2	7	18	11	8	11	4	9	7	12	8	99
Other	21	8	21	28	16	16	17	16	20	20	26	30	239
Total	142	127	132	158	147	173	228	167	186	155	174	158	1947