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**Town of Cedar Point**  
**Regular Meeting**  
*Tuesday, July 23, 2024*

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**Board Members**

Scott Hatsell, Mayor | Gary Bray, Mayor Pro Tem | Pam Castellano, Commissioner |  
John Nash, Commissioner | Frankie Winberry, Commissioner

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**I. Call to Order/Invocation/Pledge**

Mayor Scott Hatsell

*Mike D'Andrea, Grace Church of Swansboro will provide the Invocation followed by the Pledge of Allegiance*

**Mayor's Remarks**

**II. Agenda and Consent Agenda**

The Town Clerk respectfully submits to the Board, the Regular Agenda and the below consent items, which are considered to be of general agreement and of little or no controversy. These items may be voted on as a single group without Board discussion or if so desired, the Board may request to remove any item(s) from the consent agenda and placed for consideration separately.

**Consent Items:**

- a. June 25, 2024 Regular Meeting Minutes

**III. Carteret County Comprehensive Transportation Plan**

*The planning consultants are requesting the Town's feedback on alternative improvements to Cedar Point Blvd to meet the anticipated 2050 traffic demands.*

**Action Needed:**

1. [Discuss the limitations and viability of options to deal with traffic](#)

**IV. Cedar Point Recreation Center Improvements**

*Discuss options for improving the property at 135 Sherwood Ave.*

**V. Flood Mitigation Assistance Grant Program**

*Consider participating in the FMA program to assist residents with repetitive flooding losses elevate their homes.*

## **VI. Commissioner Appointment**

*Discuss options for appointment of resident to Commissioner position vacated by Josh Reilly.*

## **VII. Deputy & WCFD Reports**

## **VIII. Manager's Report/Comments**

## **IX. Town Clerk Report**

## **X. Public Comment**

## **XI. Board Comments**

## **XII. Adjournment**

The next regularly scheduled meeting will be held on Tuesday, August 27, 2024 at 6:30 PM.



Town of Cedar Point Board of Commissioners  
Regular Meeting  
June 25, 2024

The Town of Cedar Point Board of Commissioners held their regularly scheduled monthly meeting on Tuesday, June 25, 2024, at 6:30 PM at Town Hall. Mayor Hatsell determined a quorum to be present and opened the meeting.

PRESENT: Mayor Hatsell, Commissioners Reilly, Bray, Castellano, Nash, Winberry, and Town Manager Rief, Deputy Nakamura, and Town Clerk Calhoun

Mr. Mike D'Andrea, Grace Church of Swansboro, provided the Invocation, followed by Mayor Hatsell leading the Pledge of Allegiance.

The Agenda and Consent Agenda, consisting of the October 24, 2023 Regular Meeting Minutes, the May 23, 2024 Agenda Work Session Minutes, and the May 28, 2024 Regular Meeting Minutes were presented for Board approval. Commissioner Winberry made a **Motion** to approve the Agenda and the Consent Agenda as presented. The Motion passed 5-0.

A Public Hearing to hear and discuss public comments concerning an Annexation Petition (ANN-2024-01) to annex a parcel located at 221 Hidden Bay Drive was the next agenda item. Commissioner Bray made a **Motion** to open the public hearing, which passed unanimously, 5-0. Commissioner Reilly made a **Motion** to close the public hearing. The Motion passed 5-0. There was no public comment or Board discussion. Commissioner Castellano made a **Motion** to approve the Annexation Petition ANN-2024-01 as presented. The Motion carried 5-0.

The 2024-2025 Budget was presented at a Public Hearing at the May 28, 2024 meeting. Ten days were given for any public comment, and there were no public comments or concerns. Commissioner Castellano made a **Motion** to approve the 2024-2025 Budget. The Motion carried 5-0.

Three debris management bids and related contracts were presented for Board consideration. The winning bids were as follows: for Debris Monitoring was DebrisTech, for Phase I 'PUSH' Rick Bostic Construction, and for Phase II Debris Management was Custom Tree Care. Commissioner Winberry made a **Motion** to approve all three debris management contracts as presented. The Motion carried 5-0.

40 Deputy Nakamura presented his report, stating that visitors are increasing in number, and this is  
41 resulting in heavier traffic. Bridge View subdivision now has posted No Trespassing signs, and  
42 the gate is closed. All violators of the No Trespassing signs will be charged.

43  
44 Mr. Rief presented his Manager’s Report, beginning with a meeting with Rachel Love-Adrick  
45 from CAMA to finalize the reimbursement grant money for the kayak launch. The last item  
46 needed is the Chief Building Inspector from the County to sign off on the final approval  
47 paperwork. Ms. Love-Adrick also stated that grant money could be available for our planned  
48 restrooms at the front of the park. There is a bit of money left over in the park budget, and this  
49 will be used to purchase gravel to fill in soft spots on the road leading into the park.

50  
51 The Public Works Supervisor position remains open, one application has been received.

52  
53 Meherrin Chemicals has delivered a load of fertilizer to Town Hall. This will be used at the back  
54 of the property to save the Red Oaks from falling due to root rot. The root rot is due to a lime  
55 deficiency in the soil.

56  
57 The Planning Board will consider two Text Amendments at their July 2, 2024 meeting. The first  
58 Text Amendment concerns the allowance of park amenities in a B3 zone, and the second is a  
59 proposal to exempt government signs in the Right of Way.

60  
61 The Board of Adjustment will meet on July 22, 2024 to consider a Variance application  
62 requesting the placement of an accessory structure in the front yard.

63  
64 Bridge Point Town Homes submitted their final zoning permit applications to complete  
65 construction.

66  
67 Town offices will be closed on Thursday, July 4, 2024 in observance of Independence Day. Mr.  
68 Rief stated that the staff would be minimal on Friday, July 5, with most staff members taking a  
69 vacation day.

70  
71 There being no further business to discuss, the meeting was adjourned. Commissioner Winberry  
72 made a **Motion** to adjourn the meeting. The Motion carried 5-0.

73  
74 The meeting Adjourned at 7:07 PM

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Scott Hatsell, Mayor

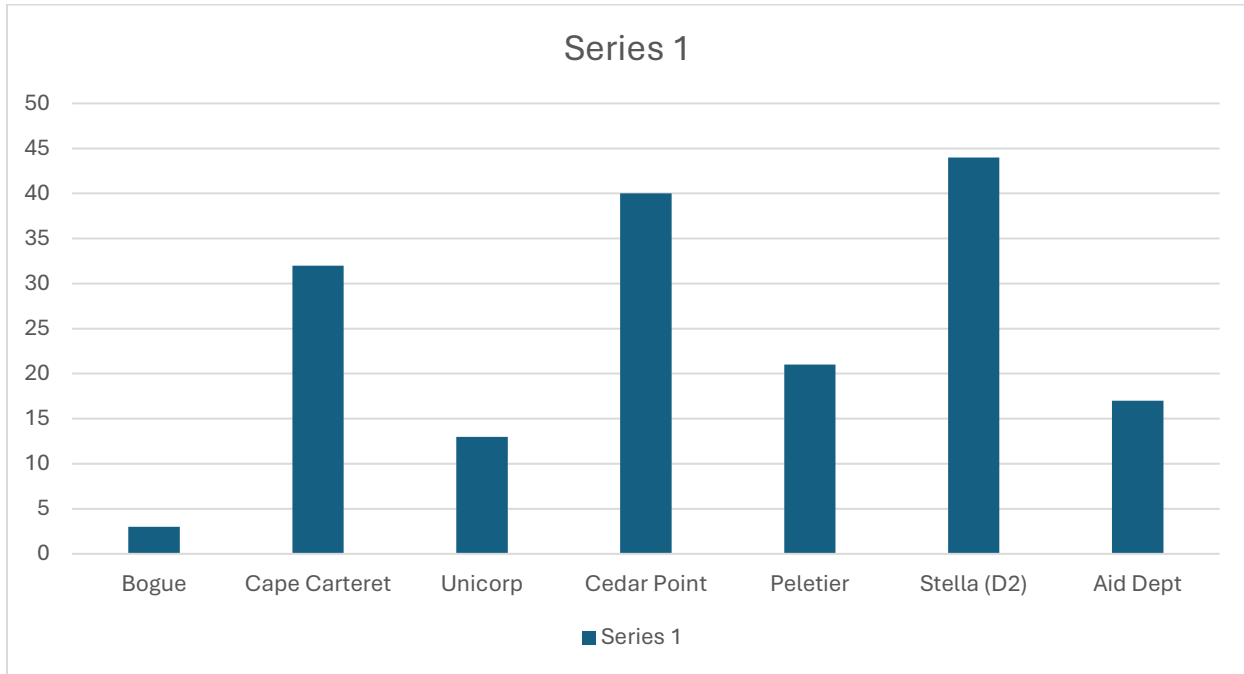
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Jayne Calhoun, Town Clerk

## Western Carteret Fire and EMS

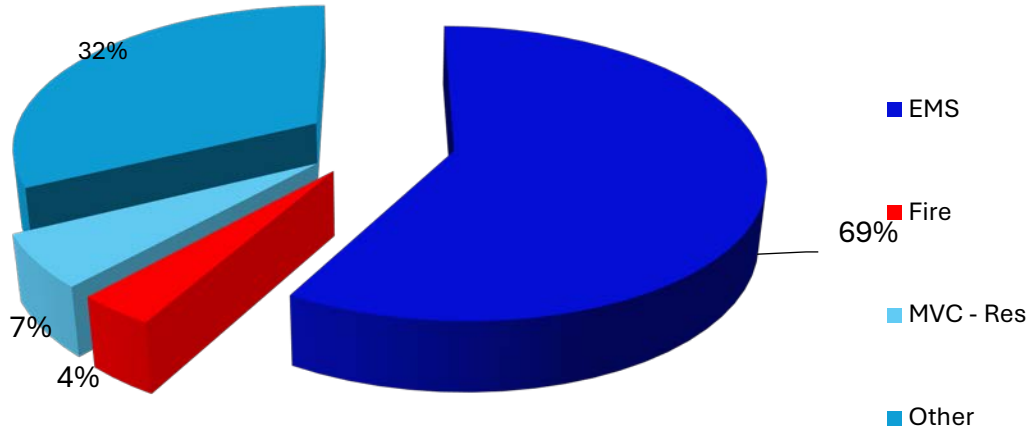
### Call Volume Report June 2024

The month of June ended with 170 calls for service. This resulted in a 1.73% decrease from 2023. Currently the calls for service volume are 16.29% above 2023 this time last year.



COMMUNITY	EMS	FIRE	MVC/RES	OTHER	TOTAL
Bogue	2			1	3
Cape Carteret	23		2	7	32
Carteret County (uninc.)	8			5	13
Cedar Point	28		2	10	40
Peletier	10	1		10	21
Stella (District 2)	23	2	5	14	44
Mutual/Auto Aid	5	3	1	8	17
<b>TOTALS</b>	<b>99</b>	<b>6</b>	<b>10</b>	<b>55</b>	<b>170</b>
	58.2%	3.5%	5.9%	32.4%	

### WCFD June 2024 Incident Call/Volume Percentages



2024	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
EMS	111	126	131	96	119	99							682
Fire	21	19	25	28	21	6							120
MVC-Res	8	4	10	14	12	10							58
Other	23	18	19	26	21	55							162
<b>Total</b>	<b>163</b>	<b>167</b>	<b>185</b>	<b>164</b>	<b>173</b>	<b>170</b>							<b>1022</b>

2023	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
EMS	105	100	96	93	101	129	164	120	132	106	110	112	1368
Fire	14	17	8	19	19	20	36	27	25	22	26	8	241
MVC-Res	2	2	7	18	11	8	11	4	9	7	12	8	99
Other	21	8	21	28	16	16	17	16	20	20	26	30	239
<b>Total</b>	<b>142</b>	<b>127</b>	<b>132</b>	<b>158</b>	<b>147</b>	<b>173</b>	<b>228</b>	<b>167</b>	<b>186</b>	<b>155</b>	<b>174</b>	<b>158</b>	<b>1947</b>

**WESTERN CARTERET FIRE EMS  
FIRE MARSHAL MONTHLY REPORT**

<b>2024 FIRE MARSHAL MONTHLY REPORT - Bob Penrod</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>TOTAL</b>
<b>INSPECTIONS</b>													
Inspections in Bogue	5	4	2	2	9	4							26
Inspections in Cape Carteret	2	8	16	4	10	5							45
Inspections in Cedar Point	30	10	16	16	10	8							90
Inspections in Peletier	2	11	5	4	6	3							31
<b>TOTAL INSPECTIONS COMPLETED</b>	<b>39</b>	<b>33</b>	<b>39</b>	<b>26</b>	<b>35</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>192</b>
Notice of Violation issued	2	5	3	6	8	12							36
Number of Failed Inspections	2	5	3	4	8	2							24
Number of Inspection not compliant after reinspections	1	1	1	2	2	2							9
<b>SMOKE DETECTORS</b>													
A total number of smoke detectors were installed.	6	2	9	6	2	6							31
A total number of smoke detectors were issued.	4	0	9	6	2	6							27
A total number of smoke detectors were checked.	8	2	14	0	3	8							35
Total number of smoke detectors found not working.	4	0	6	0	0	4							14
Total number of CO Detectors installed	0	1	1	2	0	1							5
<b>TOTAL</b>	<b>22</b>	<b>5</b>	<b>39</b>	<b>14</b>	<b>7</b>	<b>25</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>112</b>
<b>PLAN REVIEW</b>													
Total number of plans reviews for new construction	1	1	1	1	1	1							6
Total number of plan reviews for renovations	1	1	2	0	0	2							6
Total number of plan reviews for new development	0	2	0	1	1	0							4
<b>TOTAL</b>	<b>2</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16</b>
Total number of <b>Commercial</b> Knox Box installations	1	4	1	0	3	1							10
Total number of Knox <b>Home</b> Box Installations	0	0	0	0	1	0							1
Total number of Knox Box information sheets provided	2	1	3	1	1	2							10
The total number of Knox Box contents was updated.	6	3	12	4	6	3							34
<b>TOTAL</b>	<b>9</b>	<b>8</b>	<b>16</b>	<b>5</b>	<b>11</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>55</b>
<b>FIRE PREVENTION – NUMBER IN ATTENDANCE</b>													
Pre K through 12 <sup>th</sup> Grade	0	0	0	0	0	800							800
Adults	0	0	125	6	0	50							181
Children under 17	0	6	300	22	0	6							334
Static Display	0	0	1	0	0	1							2
Safe Kids/FLSE Programs	0	1	1	0	0	24							26
Total number of times the Fire Safety House was used	0	1	1	0	0	1							3
<b>TOTAL</b>	<b>0</b>	<b>8</b>	<b>428</b>	<b>28</b>	<b>0</b>	<b>882</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1346</b>

FIRE MARSHAL BOB PENROD

**WESTERN CARTERET FIRE EMS  
FIRE MARSHAL MONTHLY REPORT**

<b>COMPLAINTS/CONCERNS</b>													
Bogue	0	2	0	1	0	0							3
Cape Carteret	1	3	1	2	0	0							7
Cedar Point	0	0	0	0	0	0							0
Peletier	1	2	1	2	0	0							6
Stella/Carteret County	0	0	0	1	0	0							1
<b>TOTAL</b>	<b>2</b>	<b>7</b>	<b>2</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17</b>
<b>INVESTIGATIONS</b>													
	0	1	0	0	2								
<b>FIRE PROTECTION SYSTEMS CHECKOUT</b>													
Fire Alarm System(s)/Plan Review	2	1	0	1	0	2							6
Sprinkler System(s)/Plan Review	0	0	0	1	0	1							2
Hood System(s)	1	0	0	0	1	1							
<b>TOTAL</b>	<b>3</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>1</b>								<b>7</b>
Non-Compliant Fire Alarm System	0	4	0	1	2	0							7
Non-Compliant Sprinkler System	0	2	0	0	1	1							4
Non-Compliant Hood System	0	6	0	2	1	0							11
<b>TOTAL</b>	<b>0</b>	<b>12</b>	<b>0</b>	<b>3</b>	<b>4</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20</b>
<b>TRAINING HOURS</b>													
Total number of training hours for Code Enforcement	12	6	4	2	3	4							31
Total number of Fire Investigator hours	12	11	2	2	0	4							31
Total number of general training hours	20	8	8	6	10	8							62
<b>TOTAL</b>	<b>44</b>	<b>25</b>	<b>14</b>	<b>10</b>	<b>13</b>	<b>16</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>122</b>
<b>MISC MEETINGS</b>													
Meetings (BOC, Planning Board, Fireworks, Fire Marshal, Etc.)	3	1	3	3	2	3							15
<b>CONFERENCE</b>													
NC Fire Chiefs Association	2	0	0	0	0	0	0	0	0	0	0	0	2
Other Fire Service Events	0	0	1	3	0	1							5
<b>RESEARCH (HOURS)</b>													
NC Fire Code - NFPA - Ordinances - Etc.	8	6	2	14	2	14							46

Jan 9-30 Received my NC Fire Marshal 101 Certification.

Jan 31-Feb 2 Attended the NC Association of Fire Chief Conference (Concord, NC).

FIRE MARSHAL BOB PENROD